



EDUCATION

UNIVERSITY OF CINCINNATI
COLLEGE OF DAAP
August 2014 - May 2019
Bachelors of Science in Interior Design
Minors in Real Estate & Art History

ACHIEVEMENTS

DAAP Cares Award - Senior Showcase
NEWH Chicago Chapter Scholarship
Macy's Scholarship (DAAP)
PAVE Student Aid Recipient

STUDENT INVOLVEMENT

Alpha Rho Chi (2017-2019)
AIAS (2014-2018) - President
IIDA (2014-2019) - Vice President
Habitat for Humanity (2014-2017)
DAAP Cares (2014-2018)
DAAP Ambassdor (2015-2019)
CANstruction (2014-2016)

RMIT UNIVERSITY

STUDY ABROAD
Melbourne, Australia
July 2017 - November 2017

CHERRY HILL HIGH SCHOOL EAST HIGH SCHOOL DIPLOMA

September 2010 - June 2014

PROGRAMS

AutoCAD	InDesign
Sketchup	Illustrator
V-Ray	SpecSources / SPEXX
Enscape	Studio Designer
Revit	Microsoft Office
Photoshop	Bluebeam

SKILLS

Design Research & Image Sourcing
Diagramming & Programming
3D Modeling & Rendering
Furniture & Finish Specifications
Procurement
Budgeting & Vendor Communication
Custom Furniture & Millwork Drawing
Construction Documentation
Construction Administration

WORK EXPERIENCE

NICOLEHOLLIS
SAN FRANCISCO, CALIFORNIA

JULY 2020 - PRESENT

Residential FFE Design Assistant: Working on variety of luxury high-end residential homes from concept through install. Tasks including sourcing artisan furniture and accessories, developing design moodboards and material palettes, rendering floorplans and elevations, study preliminary floorplan and elevation studies in AutoCAD, corresponding with vendors to develop custom furniture details and request quotes/samples, creating fixture schedules, budgets, purchasing proposals, matrices, and purchase orders, working closely with in-house purchasing team on expediting and condition reports from storage warehouses, participating in furniture installations, preparing meeting agendas and meeting notes for internal and client reviews, participant of the DEIB & Intern Committee responsible for creating Mentorship program within NHID, conducting potential intern interviews, and overseeing interns experiences at the company

EDG INTERIOR ARCHITECTURE & DESIGN
NOVATO, CALIFORNIA

AUGUST 2019 - JULY 2020

Technical & Junior Interior Designer: Working on concept through CA phases and variety of restaurant and hotel projects on both FFE & IA aspects of design. Range of tasks including developing design presentations, floorplans in AutoCAD/Revit and 3D studies in Sketchup, preparing FF&E packages with specs, custom furniture, guestroom matrixes, and budgets, ordering samples, creating finish schedules, corresponding with purchasing agents, vendors, and art consultants, managing RFI's and CFA's, developing full pricing and CD Sets

ZGF ARCHITECTS
PORTLAND, OREGON

FALL 2018

Internship (Co-Op): Contributions to the PDX Airport Expansion 60% and 100% schematic design documentation set & design process through 3D modeling in Revit, VE pricing phase diagrams and solutions, developed architectural forms and interior programming zone diagrams, calculating programming square footages, and generated design presentations for focus groups

ROCKWELL GROUP
NEW YORK, NEW YORK

SPRING 2018

Internship (Co-Op): Integral on high-profile restaurants contributing to image research for conceptual design packages in Indesign and Pinterest sourcing, rendering floorplans, elevations and custom carpets in Photoshop, writing, selecting, and drawing custom FF&E specifications in SpecsSource in AutoCAD, drafting millwork details

IA INTERIOR ARCHITECTS
CHICAGO, ILLINOIS

SUMMER 2017

Internship (Co-Op): Tasks for corporate office spaces and workplace strategies studios included developing program diagrams, rendering perspective and plans with Revit/Photoshop, preparing client presentations, participating in design charrettes, furniture test fits in Revit, redlining architectural drawings and details

EDG INTERIOR ARCHITECTURE & DESIGN
NOVATO, CALIFORNIA

SPRING & FALL 2016

Internship (Co-Op): Worked on assembling budgets, writing, selecting, and developing custom FF&E drawings and carpets in Spexx, managing incoming CFA's and material palettes, corresponding with vendors for pricing, details, & fabrication info, rendering plans in AutoCAD/Photoshop, creating InDesign and preparing for in-studio presentations

KITCHEN & ASSOCIATES
COLLINGSWOOD, NEW JERSEY

SUMMER 2015

Internship (Seasonal): Responsibilities on affordable housing and education projects included picking out and ordering material samples from manufacturers, meeting with representatives, making material boards, material selections, organizing and updating material library, site analysis and documentation of existing furniture inventories